

**Town of Garner  
Town Council Meeting Minutes  
April 17, 2018**

The Council met in regular session at 7:00 p.m. in the Garner Town Hall located at 900 7<sup>th</sup> Avenue.

**CALL MEETING TO ORDER/ROLL CALL:** Mayor Ronnie Williams

Mayor Ronnie Williams, Mayor Pro Tem Ken Marshburn, Council Member Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, and Council Member Gra Singleton

Staff Present: Rodney Dickerson-Town Manager, John Hodges-Asst. Town Manager-Economic Development, Matt Roycastle-Asst. Town Manager-Operations, Tony Chalk-Town Engineer, Pam Wortham-Finance Director, Het Patel-Senior Planner-Transportation & Land Use, David Bamford-Planning Services Manager, Brandon Zuidema-Police Chief, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk

**PLEDGE OF ALLEGIANCE:** Council Member Kathy Behringer

**INVOCATION:** Council Member Kathy Behringer

**PETITIONS AND COMMENTS**

Pastor Joe Francisco of the Capital Church expressed concern regarding how the NCDOT project at Hammond Road/Timber Drive and US70 will impact their property as well as those residents leaving the Greenbrier Estates subdivision.

**ADOPTION OF AGENDA**

Mr. Dickerson requested to add discussion of the Garner Volunteer Fire Department's request to relocate to 914 7<sup>th</sup> Avenue as well as Resolution (2018) 2349 to correct a previous Resolution regarding construction easements needed for sidewalks on Avery Street and Curtiss Drive.

Motion: Marshburn  
Second: Johns  
Vote: 5:0

**PRESENTATIONS**

Town Hall Donation  
Presentation: Karl Newton

Mr. Newton presented Council with a collection of time lapse photographs taken during the construction of the new Town Hall.

Mayor Pro Tem Marshburn acknowledged the Garner 101 Citizens Academy participants who were present.

#### **GoTriangle Public Meeting Announcement**

Presenter: Ashley Hooper and Elisabeth Raskopf, GoTriangle

Ms. Hooper explained the next phase of implementation of the Wake Transit Plan will feature bus rapid transit. This service will benefit Garner residents, as will the commuter rail service that will be a part of a future phase of the plan's implementation. Four formal public meetings will be held and a total of 30 events spread throughout of the county. The launch of these meetings will be in Garner on April 30.

#### **CONSENT**

##### **Council Meeting Minutes**

Presenter: Stella Gibson, Town Clerk

Adopt minutes from February 27, 2018, March 5, 2018, March 20, 2018, March 27, 2018 and April 2, 2018 regular meetings and January 30, 2018, March 20, 2018, March 27, 2018 and April 2, 2018 closed session meetings.

Action: Adopt Minutes

##### **Annexation Petition ANX-18-01 (Creech Road), ANX-18-02 (God's Way Family Church), and ANX-18-03 (Abberly Solaire)**

Presenter: David Bamford, Planning Services Manager

Resolution to set a public hearing for satellite annexations of .49 acres at 1421 Creech Road and 3.15 acres on Bryan Road, and a contiguous annexation of 24.47 acres on Timber Drive East.

Action: Adopt Ordinance (2018) 2348

##### **Ordinance Amending FY2017/2018 Operating Budget**

Presenter: Pam Wortham, Finance Director

At the August 7, 2017 Council meeting, Public Works was approved for a re-organization of their operations. This budget amendment will move funds from Fleet Management to Facilities Management to reflect the change in salaries, and also adds Temporary Salaries to PW Administration to reflect the change from a full-time position to a part-time one.

Action: Adopt Ordinance (2018) 3905

##### **Ordinance Amending FY2017/2018 Operating Budget (Meadowbrook)**

Presenter: Pam Wortham, Finance Director

Request to utilize Fund Balance committed for Park Development for needed Meadowbrook repairs.

Action: Adopt Ordinance (2018) 3906

Motion: Marshburn  
Second Behringer  
Vote: 5:0

## **PUBLIC HEARINGS**

## **NEW/OLD BUSINESS**

### **Avery Street Sidewalk Project Bid Award**

Presenter: Tony Chalk, Town Engineer

Mr. Chalk explained bids were solicited for the construction of the Avery Street Sidewalk project. After review of the submittals, the low bid was \$91,177.00 from Sandhills Contractors, Inc. Construction of this project is approximately 60 days. The Engineering Department recommends award of this project to Sandhills Contractors, Inc.

Action: Award Project to Sandhills Contractors, Inc.

Motion: Singleton  
Second: Kennedy  
Vote: 5:0

### **Recreation Center & GPAC Landscaping Project Award**

Presenter: Tony Chalk, Town Engineer

Mr. Chalk explained bids were solicited for the exterior landscaping, irrigation, and concrete sidewalk of the Garner Recreation Center and GPAC parking lot. After review of the submittals, low bid was \$335,700. The Engineering Department recommends award of this project to Norris Landscaping Services, Inc.

Action: Award Project to Norris Landscaping Services, Inc.

Motion: Kennedy  
Second: Marshburn  
Vote: 5:0

### **Service Level Agreement**

Presenter: Brandon Zuidema, Police Chief

Chief Zuidema explained the Wake Emergency Communications Organization (WECO) is an organization providing a public safety service to elements of government and associated agencies engaged in public safety services by affecting the rapid and efficient transfer of communications between citizens requesting assistance and public safety services. Chief Zuidema also provided a history of the development of this document as well as the Service Level Agreement. The SLA is with the City of Raleigh and defines the performance measures for the delivery of public telecommunications by the City to the Town.

Action: Authorize Execution of Agreement

Motion: Kennedy  
 Second: Singleton  
 Vote: 5:0

**Temporary Construction Easement**

Presenter: William E. Anderson, Town Attorney

Mr. Anderson stated the original Resolution adopted for the temporary construction easements of a sidewalks on Avery Street and Curtiss Drive needed to be replaced with a Resolution reflecting new property owners.

Action: Adopt Resolution (2018) 2349

Motion: Singleton  
 Second: Johns  
 Vote: 5:0

**GVFR Use of 914 7<sup>th</sup> Avenue**

Presenter: Rodney Dickerson, Town Manager

Mr. Dickerson stated this item was vetted by the Public Works Committee and a recommendation was made to allow GVFR to move into the space. At this time, GVFR has outgrown their current administration space and have need of a training space. One time and on-going expenses and Improvements include the following with associated costs.

**One Time Costs**

Furnish Training Room (10 small tables, conference room table and chairs, coffee/food table, whiteboard paint, collaboration space, TVs)	\$14,177
Install CAD TVs (bring monitors from 120 E. Main, add 5 monitors, HDMI splitter/cables)	\$1,700
Install Upgraded Phone System (includes wireless internet access points)	\$4,140
Breakroom/Lobby (dynamic office setup, tables, chairs)	\$3,450
Cut/frame separate door into training room area	\$1,500
Convert small bathroom to shower	\$1,800

Replace water damaged sheetrock	\$300
Painting (includes wallpaper removal, prep, painting all walls but no molding/trim paint)	\$15,099
Exterior Signage (Garner Fire-Rescue letters in the area where Town Hall lettering was previously)	\$2,906
<b>Total One Time Costs</b>	<b>\$45,072</b>

**Ongoing Costs (Annualized)**

Internet/Phone (upgraded internet speed, 2 voice lines, 3 cable boxes)	\$3,414
Janitorial Service (2 nights per week)	\$4,320
Trash Pickup (weekly service - 2 trash rollouts, 1 recycling rollout)	\$1,082
<b>Total Ongoing Costs (Annualized)</b>	<b>\$8,816</b>

Action: Mr. Singleton made a motion authorizing staff to move forward with improvements to accommodate the GVFR needs.

Motion: Singleton  
 Second: Marshburn  
 Vote: 5:0

**COMMITTEE REPORTS**

Mayor Pro Tem Marshburn reported the Law and Finance met to discuss the recommended GVFR budget. He also reported attending the Wake County Community Health Assessment Steering Committee.

**LOBBYIST REPORT**

**MANAGER REPORTS**

- garner info
- Building & Finance Report
- Finance Report
- Reminded Council ethics training will take place in May
  - Relay for Life Fundraiser – April 20
  - A Town Hall Day Dinner is taking place in lieu of Town Hall Day (falls on the May Work Session)
  - Employee health survey deadline for submittal is April 20
- Town staff met with YMCA staff to discuss connecting to the Town’s greenway system. The Town would be required to build more greenway on its property to connect, but not be responsible to construct the bridge. The YMCA would be responsible for all construction. Part of greenway is in a wetland and the City of Raleigh’s sewer easement. The Town would only be responsible for what’s on its property.

Motion: Singleton  
Second: Behringer  
Vote: 5:0

- Council consensus to keep the scheduled Retreat dates for 2018 as November 7-8, 2018 and possibly look at changing next year

## **ATTORNEY REPORTS**

## **COUNCIL REPORTS**

Marshburn

- Asked to be excused from the April Work Session

Behringer

- Requested trash be picked-up on Old Garner Road near the GPAC as well as glass on Avery Street
- Referring to Pastor Francisco's comments, she stated it may be possible for NCDOT to work with the church and residents in the area to help alleviate their concerns.

Johns

- Expressed appreciation for the pothole repairs on Hwy 50.

Singleton

- Stated he felt the improvements at Hammond Road/Timber Drive and US70 would actually make the area safer.
- Installation of sidewalks is slowly progressing.

## **CLOSED SESSION**

Pursuant to N.C. General Statutes 143-318.11(a)(5) "to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate."

**RETURN TO REGULAR SESSION AND ADJOURNMENT: 9:01 p.m.**